

To the Parent/Carer of

May 2021

Dear Parent/Carer

Admission to Pendle Vale College September 2021

We are writing to confirm your child's place at Pendle Vale College in September 2021 and would like to take this opportunity to welcome you into our community.

In order to ease the transition from primary to secondary school we have arranged an induction programme that we hope will assist in the process and this process will be led by our Transition Co-ordinator, Mrs Wilson. Mrs Wilson will aim to visit your child in early June at their primary school to introduce herself and to start to get to know them individually. She will also liaise with your child's primary school teacher to collect information which aids us when allocating form tutors and teaching groups.

On **Thursday 24 June and Friday 25 June 2021**, we are currently planning to invite your child to Pendle Vale for two days. You will appreciate this is subject to National lockdown restrictions and we will confirm this with you as soon as possible in writing. The intention is that these two days will allow your child to meet other students and their new Form Tutors, as well as experience some lessons and attend assemblies.

In addition to the induction days for your child we would also like the opportunity to meet with you as parents to provide you with an opportunity for you meet key staff to discuss any worries you may have and for you to collect key information about life at Pendle Vale. We are planning to hold this event over two evenings on Tuesday 6 and Wednesday 7 July. Again, we will confirm this in writing to you nearer the time.

In order to assist with a smooth transition for your child we require you to complete our Admission Booklet via the attached link. <https://forms.office.com/r/xTH2k0fcmE>. **Could we please ask that you complete the Admission Booklet no later than Friday 28 May 2021.**

If you are unable to access the form could you please contact us by email at transtion@pendlevale.lancs.sch.uk and we will advise you of what you need to do, or if you do not have access to email by the main reception number where you will need to leave a message and someone will call you back. A copy of this letter is also located on our website <https://www.pendlevale.lancs.sch.uk/transition-2021/>

Yours sincerely



Mr O Handley
Headteacher

Pendle Vale College, Oxford Rd, Nelson, BB9 8LF

Main Reception: 01282 682240 | Email: reception@pendlevale.lancs.sch.uk

Web: pendlevale.lancs.sch.uk

Headteacher: Mr O Handley BSc (Hons) MTL